

## Work Allocation Chart of Ministry of Tribal Affairs

**Shri V.K Tiwari, Joint Secretary**

| <b>Shri V.K Tiwari, Joint Secretary</b>   |                            |  |                          |   |  |   |  |
|---|----------------------------|--|--------------------------|---|--|---|--|
| <b>Establishment, B&amp;C</b>   |                            |  | <b>Vigilance</b>         | <b>General Admn.</b>  | <b>EMRS</b>  | <b>ST Welfare Grants (SWG)</b>  |  |
| Dr. A.Anil Kumar, Dir (Admn., Vig., B&C)  |                            |  | Ms. Nivedita, Dir (Vig.) | Sh. Rajender Kumar, Dir (Addl charge)   | Shri Gopal Sadhwani, Director  | Shri Gopal Sadhwani, Director (STWG)  |  |
| Ms. Reema Sharma, US (Admn)   | Shri Rajiv Kumar Singh, US | Shri Jeewan Kumar, US (B&C)                              | Shri M.K. Jha, US (Vig.) | Sh. P.K. Sahoo, US– Addl Charge   | Sh. P.K Sahoo, US  | Sh Nadeem Ahmed US(TSP)   | Sh. M. K Jha, US(Grants)   |
|   |                            | Sh. Dharm Bir Kumar Singh, SO (B&C) / DDO – Addl. Charge |                          | Shri Jossy Joseph. SO (GA)  |  |   |  |
| 1.All Services matters pertaining to the Sectt. of the Ministry.<br>2. E-office |                            | 1. Budgetary and Accounts related matters                | Vigilance Matters        | 1.All housekeeping matters pertaining to the secretariat of the Ministry.<br><br>2.IT -Procurement of Hardware/ Software etc.<br><br>3.Organizing various meetings<br><br>4. Record Keeping | 1. EMRS related issues<br>2. All matters pertaining to PVTGs including all matters relating to A&N Islands, including Island Development project and other infrastructure projects and Jarawa Policy and Shompen Policy. | 1. SCA to TSP<br>2.Inter-Ministerial TSP Coordination<br>3.Ashram Schools, Hostels & VTCs<br>4.Niti Aayog Matters<br>5.Vanbandu Kalyan Yojana (VKY)<br>6.Multilateral (UNDP, IFAD etc.) | 1. Article 275 (1) Grants<br>2. Organizing and issuance of PAC meetings. |

**Shri Naval Jit Kapoor, Joint Secretary**

| Scholarship & DBT  | NGO                               | TRIs & Media  |   |
|--|-----------------------------------|---|---|
| Sh. Vijay Gopal Mangal, DS                                   | Sh. Rajender Kumar, Dir           | Dr. A.Anil Kumar, Dir (TRI & Media)   |   |
| Sh. H.P Jaiswal, DD  | Ms. Reema Sharma, US (NGO)        | Sh Nadeem Ahmed, US-Addl. charge  |   |
| Shri S. Padmanabha, S.O. (Sch. & DBT)                        | Shri R.S Meena, SO(NGO)           | Shri Dharam Bir Singh S.O.  | Ms. Sasmita Sahu, RO  |
| 1. Scholarship<br>2. DBT Cell of the Ministry<br>3. DFID-DTA | 1. All matters pertaining to NGO. | 1. TRIs including Annual Plans<br>2. Tribal Museums<br>3. All Media related matters | 1. Research (including Centre of Excellence)<br>2. Tribal Festival including National Tribal Carnival |

**Sh. A.K Singh, JS (in-situ)**

| Official Language  | Public Grievances  | Policy Analysis   | NCST   |
|--|--|---|--|
| Dr. Rakesh Kumari, JD(OL)  | Shri Gopal Sadhwani, Director  | -   | -  |
| -  | Shri S. K Tiwary, US   | Shri S. K Tiwary, US  | Shri S. K Tiwary, US (NCST)  |
| Shri Shiv Darshan Kori, AD (OL)  | Sh. Santosh Kumar, SO – Addl.charge                                  | Shri Santosh Kumar, SO-Addl Charge  | Sh. Rajesh Kumar, SO   |
| 1. All matters pertaining to Official Language<br>2. Translation<br>3. Coordination with D/o Official Language | 1. Public Grievances<br>2. RFD / Citizens' Charter<br>3. RTI matters | 1. National Tribal Policy<br>2. Matters relating to Finance Commission; High Level and Other Committees for Tribal Development. | 1. All matters pertaining to NCST (incl. Administration)<br>2. All matters pertaining to Atrocities on ST and Regulations. |

**Shri Jaideep Singh Kochher, Economic Adviser (JSK)**

| <b>Parliament &amp; Coordination</b>  | <b>Forest Rights Act and issues</b>   | <b>Livelihood</b>   |
|---|---|---|
| Shri Roopak Chaudhuri, Dir (PC)   | Ms. Shyla Titus, Dir (FRA)  | Shri Roopak Chaudhuri, Dir (Livelihood)   |
| Shri Biswa Bihari Panigrahi, DD (PC)  | Sh. Uttam Kumar Kar, US(FRA)  | Shri Chandrasekhar, US (Livelihood)   |
|   | Ms. Heera Kataria, SO(FRA)  | Shri R.K Verma, RO (Livelihood)   |
| <ol style="list-style-type: none"> <li>1. Parliament matters</li> <li>2. Coordination with all divisions of the Ministry.</li> <li>3. Coordination regarding Cabinet notes / EFC / SFC memo recd. from other Departments / Ministries</li> <li>4. E. Samiksha</li> <li>5. Website of Ministry.</li> <li>6. Judicial Proceedings – Monitoring and coordination including LIMBS</li> <li>7. Republic Day – Tribal Guests</li> </ol> | <ol style="list-style-type: none"> <li>1. Forest Rights Act</li> <li>2. Land and Rehabilitation &amp; Resettlement (R&amp;R) issues</li> <li>3. Mining related issues</li> <li>4. Bio-diversity issues</li> <li>5. Preservation of local flora and fauna in tribal areas, Gene bank etc.</li> </ol> | <ol style="list-style-type: none"> <li>1. TRIFED related issues including Administrative issues</li> <li>2. MFP Marketing</li> <li>3. NSTFDC related issues including Administrative issues</li> <li>4. Skill Development matters &amp; coordination.</li> <li>5. Health and AYUSH Gaps (including Sickle Cell Anemia)</li> </ol> |

**Ms. Meera Ranjan Tshering, JS & FA**

| <b>Internal Financial Division and Budget</b>   |                         | <b>CLM</b>   |                              |
|---|-------------------------|--|------------------------------|
| Ms. Nivedita, Dir (IFD)   |                         | Ms. Shyla Titus, Dir (Addl. Charge)  |                              |
| Shri Jeewan Kumar, US (IFD)   |                         | Shri Asghar Ali, Under Secretary (CLM)   |                              |
| Sh. Veer Vikram, SO (IFD)   | Ms. S.K Jolly, SO (IFD) | Shri Dhiraj Chandra Ray, RO(CLM)   | Shri Arvind Mudgal, SO (CLM) |
| <ol style="list-style-type: none"> <li>1. All matters pertaining to IFD</li> <li>2. Budget</li> </ol> |                         | <ol style="list-style-type: none"> <li>1. All Schedule V Areas, including Governors' Report and Tribal Advisory Councils (TACs).</li> <li>2. PRI / PESA</li> <li>3. ITDP/ITDA, MADA Cluster</li> <li>4. Legal and constitutional matters.</li> <li>5. Scheduling / rescheduling of list of STs.</li> <li>6. All RTI matters pertaining to CLM</li> <li>7. Reservation for STs</li> </ol> |                              |

**Sh. Biswajit Das, DDG**

**Statistics**

Sh. Vinit Kumar, JD (Stats)

Sh. Satyendra Kumar, Deputy Director (Stats) / Sh. K.C Meena, Deputy Director (Stats)

1. MOTA Annual Reports
2. Evaluation of TD Programmes
3. Gender Budgeting Issues
4. World Bank matters
5. Statistics including infrastructure Gaps; Maps; Analysis of Data and sharing with other Sections/ Divisions
6. Science & Technology in Tribal Development.
7. Output Outcome Monitoring Framework (OOMF)