



F.No.D-17011/01/2016-Genl.(Pt.)  
Government of India  
Ministry of Tribal Affairs  
(Genl. Admn. Section)

Shastri Bhawan, New Delhi  
Dated: 01-03-2017

To,

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\_\_\_\_\_

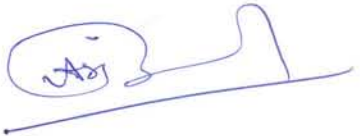
**Subject:- Invitation of Tender for procurement & installation of CISCO SWITCH & other LAN Networking Items in the Ministry of Tribal Affairs-reg.**

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Tender in sealed cover is invited on behalf of the President of India for supply/installation of CISCO SWITCH and LAN Networking Items in the Ministry of Tribal Affairs. The terms and conditions for the same enumerated in the following paragraphs.

**A. Details of tender:-**

- |   |   |
|---|---|
| (a) Office of Issue                                       | Ministry of Tribal Affairs  |
| (b) Tender reference no.                                  | No. D-17011/01/2016-Genl.(Pt.)  |
| (c) Date of issue of Bid document                         | 01-03-2017  |
| (d) Last date and time for receipt of tenders             | 13:00 hrs. on 16-03-2017  |
| (e) Time and date for opening of Technical Financial Bids | 15:00 hrs. on 16-03-2017  |
| (f) Place of opening of Technical Bids                    | Room No. 400, B Wing, Shastri Bhawan, New Delhi   |
| (g) Address for communication                             | Section Officer (Genl.), Room No.400-B, 4 <sup>th</sup> Floor, Ministry of Tribal Affairs, Shastri Bhawan, New Delhi-110001 |
| (h) Eligibility Conditions                                | <b>Annexure-I</b>   |
| (i) Terms & Conditions of resultant contract              | <b>Annexure-II</b>  |



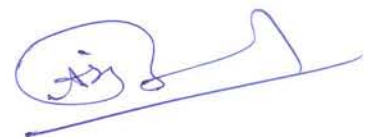
**B. Eligibility Conditions:-**

1. The bidding Firm should be registered in Delhi/New Delhi and should have a well-established office in the municipal limits of NCT of Delhi.
2. The average financial turnover during the last three consecutive financial years should be atleast Rs.50/- lacs per year for similar works
3. The bidder should be in Networking and OFC laying & installation business for a minimum period of 05 years (supporting documents to be enclosed)
4. The bidding Firm should not have been blacklisted by any authority. A certificate to this effect should be submitted along with the Technical Bid.
5. Bid should be valid for a period of 90 days.
6. Tenderers should furnish Earnest Money Deposit (EMD) amounting Rs.5,000/- (Rupees Five Thousand only) in the form of demand draft drawn in favour of DDO, Ministry of Tribal Affairs, New Delhi, payable at Delhi failing which bids will not be considered valid. EMD will be forfeited, if the successful bidder withdraws his offer in due course.
7. The firms should furnish copies of (i) PAN Number (ii) Service Tax No. and (iii) VAT Registration No.
8. The bid should be accompanied with a signed copy of the terms and conditions stipulated for award of the contract, conveying his acceptance of the same.
9. Conditional tender will not be entertained. Similarly, quotations received after stipulated date and time will also not be considered under any circumstances.

2. **Submission of Bid:** The Technical Bid & Financial Bid should be in single sealed cover superscribed "Technical Bid" and "Financial Bid" respectively and thereafter the covers should be placed in bidder second sealed cover superscribed as "**Quotation for supply/installation of 'CISCO SWITCH & other LAN Networking Items in the Ministry of Tribal Affairs'**" and addressed to the Section Officer (Genl.), Ministry of Tribal Affairs (Room No.400-A, B-Wing, 4<sup>th</sup> Floor, Shastri Bhawan, New Delhi-110001.

3. It may be ensured that attested copies of the all documents mentioned in **Annexure-III** and all relevant documents should be attested by Self/Gazetted Officer of the Government of India or State Governments are enclosed along with Technical bid/Financial Bids.

4. **Earnest Money Deposit (EMD)** will be returned to be unsuccessful bidders without interest after the tender is finalized. EMD without interest to the successful bidder will be returned on receipt of Performance Guarantee/Security/Fixed Deposit Receipts etc.





5. **Performance Security:-** The successful bidder will have to deposit 10% of the contract value as Performance Security in the form of Fixed Deposit Receipt/Bank Guarantee from any Commercial bank in favour of "DDO, Ministry of Tribal Affairs, New Delhi" which shall remain valid for a period of 60 days beyond the date of completion of all contractual obligations. The Security deposit shall be forfeited in case of any deviation of terms by the contractor or violation of instructions given by Ministry. Upon termination/expiring of contract, the deposit shall be returned after deduction of dues, if any, without interest.

**6. Challenging Criteria:**


(a) Any dispute on any point in connection with providing of services will be referred to the Ministry, who will discuss the problem mutually and the decision taken will be final and binding acceptable to all parties.

(b) In the event of any dispute or difference remaining unresolved, arising between parties pertaining to or relating to this agreement, the same shall be referred to arbitration by a sole arbitration of Head of Department as per corresponding Indian Law. The resultant contract shall be governed by Indian laws and subject to **jurisdiction of Delhi Court only.**

7. **The Ministry reserves the right to accept/reject any after and scrap the tender without assigning any reason therefore. The contract will be on term and fix price and the Ministry will not entertain any request of the vendors for revision of rates during the tenure of the contract.**

7. The tender/contract is further subject to the terms and conditions attached at **Annexure-II.**

8. This tender documents can be downloaded from the Ministry's website [www.tribal.nic.in](http://www.tribal.nic.in) or can be collected from the Section Officer (Genl.), Room No.400, "B" Wing, Shastri Bhawan, New Delhi-110001.



9. Sealed quotations must be dropped only in the Tender Box of Ministry of Tribal Affairs kept near the Gate No.5 'A' Wing, Shastri Bhawan, New Delhi-110001 by 1.00 P.M. on ~~16-03-2017~~ Tenders sent by fax/speed post or courier will not be considered. The quotations will be opened on the same day at 3.00 P.M. in Room No.734-735, "A" Wing, Shastri Bhawan, New Delhi in the presence of tenderers/agencies or their authorized representatives who may be present.



(Asghar Ali)

Under Secretary to the Govt. of India  
Tele: 23389535

To:-

Technical Director (NIC) for uploading the tender document on the website of this Ministry: [www.tribal.nic.in](http://www.tribal.nic.in) and on Central Procurement Portal.

TERMS & CONDITIONS:

1. The rates of CISCO SWITCH and other LAN Networking Items should be mentioned with name of manufacturer. The taxes applicable on the said items should also be mentioned.
2. The successful firm will be required to supply/installation of LAN Networking Items immediately after award of the contract/work order. The Ministry shall, however, have the right to terminate the contract at any time without assigning any reason thereof.
3. The Ministry reserves the right to increase/decrease the quantity by 100% and place repeat order against the resultant contract within one year on same rates, terms & conditions. It will be entirely to the discretion of the buyer to place the repeat order & no claim this regard can be made by the contracting firm.
4. The validity of rates quoted in the tender for Networking items like Fiber Cable, Cable Cat.6 D-Link, I/O Box D-Link, PVC Pipe, Conduit, Patch Code Fiber & normal, Jack Panel and installation/fixing/laying of UTP Cable/Conduit/PVC Pipe/I/O Box etc. will be static for one year from the date of awarding contract letter which may extended for further one year, with the approval of Competent Authority.
5. The delivery of above items should be made within ten days from the date of supply order, failing which the supply order will be cancelled and stores purchased at the risk & cost of the firm. This will also entail forfeiture of Performance Security. The decision of the Ministry will be final in this regard and binding on the firm.
6. If there is delay in execution of order in the time specified by the Ministry, a penalty 1% of the contract value will be imposed for each day of default.
7. The entire Payment will be made on supply/installation of the stores to the desired quality & in good condition and complete satisfaction of the Ministry.
8. If the assigned work is not completed to the satisfaction of the Ministry, no payment will be made for that work, and the decision of the Ministry shall be final in that regard.
9. The items to be used at the time of installing and repairing during the warranty period should be supplied in original manufacturing company/reputed brand only.
10. The firm will have to attend complaint on receipt of information from the users directly with the prior approval of General Admn. Section. The service shall be provided on regular basis during the warranty period (which should be 01 year atleast) and in case of emergency beyond office hours and holidays, etc.
11. The work which is not possible to be done out in the office premises will be allowed to be done outside and no extra charges would be payable for transportation etc.
12. On the performance and completion of the contract as per the general conditions, the Security Deposit will be refunded to the contractor without any interest.





**Annexure-II contd.**

13. The late bids received after the specified date and time for receipt of bids will not be considered. Further, the bidders are not permitted to after or modify their bids after expiry of the deadline for receipt of bids.
14. In case conflict between the parties, it should be resolved through mutual discussion. If, it still persists, the decision of the Head of Department, In-charge General Administration in this Ministry will be final and binding.
15. This Ministry can terminate the contract at any time without assigning any reason, if the work of the contractor is found unsatisfactory. In this respect the decision of the Ministry shall be final and binding on the contractor. **The Ministry reserves the right to reject any quotation in whole or in part without assigning any reason thereof.**
16. **Mode of Selection:** All other things being equal, the contract shall be awarded to the lowest evaluated bidder arrived at on the basis of composite rates quoted for the items.



(Asghar Ali)  
Under Secretary to the Govt. of India  
Tele:23389535

(A) PROFORMA FOR TECHNICAL BID

Sl.No	Criteria	
1.	Name of the agency	
2.	Nature of the concern: (i.e. sole proprietor or partnership firm or a company or a Government Department or a Public Sector Organization)	
3.	Full Address of Reg. Office Telephone No.: FAX No.: E-Mail Address:	
4.	Full Address of Operating/Branch office in Delhi (i) Telephone No.: (ii) FAX No.: (iii) E-Mail Address:	
5.	Banker of Agency with full address	
6.	Registration No. of the Agency/Firm	
7.	PAN No.	
8.	Service Tax Registration No.	

(B) PROFORMA FOR FINANCIAL BID

Sl. No.	Equipment particulars	No. of Requirement	Rate per piece (Taxes Extra)*	Total Amount (Taxes Extra)*
1.	I/O Box D-Link with complete set	16 nos.		
2.	Patch Cord (Cat 6) 3 mtr	16 nos.		
3.	Patch Cord (Cat 6) 1 mtr	24 nos.		
4.	Cable Cover/Conduit/PVC normal	400 mtr		
5.	Cat 6 Cable	04 boxes		
6.	Optical fiber Cable 6 core	200 mtr		
7.	Patch Cord Fiber SC to SC	02 nos.		
8.	Cable Cover/Conduit/PVC Hard	200 mtr		
9.	LIU Box with all accessories	02 nos.		
10.	Module SFP	04 nos.		
11.	Cisco 2960 X-24PS-L2 (4 SFP Uplink interface and 24 G Port)	01 no. (05 years warranty)		
12.	Cisco L3 (with both E-net & OFC ports- 24 G Port) WS-C3650	01 no. (05 years warranty)		
13.	Rack 12 U complete	01 no.		
14.	Jack Panel	01 no		
15.	Cable manager	02 nos.		

\*Taxes applicable may be mentioned separately.

\*\*Above requirements are tentative.

### DECLARATION

1. I, \_\_\_\_\_ son/daughter/wife of Shri \_\_\_\_\_ proprietor/Director/authorized signatory of the Agency mentioned above, is competent to sign this declaration and execute this tender document.
2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them.
3. The information/documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I/we, am/are well aware of the fact that furnishing of any false information/fabricated document would lead to rejection of my/our tender at any stage besides liabilities towards prosecution under appropriate law and forfeiture of EMD and Performance Guarantee.

**Signature of authorized person**

**Date:**

**Name:**

**Place:**

**Seal:**