

No. 11029/3/2017-Stats (Evaluation)
Government of India,
Ministry of Tribal Affairs
(Statistics Division)

August Kranti Bhawan,
Bhikaji Cama Place, R. K. Puram.
New Delhi- 110 066
Dated: 5th April, 2017

Subject: Evaluation of on-going Schemes / Programmes of Ministry of Tribal Affairs – reg.

Ministry of Tribal Affairs (MoTA) invites proposals from Organisations / Institutions / Universities / NGOs for undertaking evaluation studies on following on-going schemes / programmes of MoTA:

- (i) Special Central Assistance to Tribal Sub-Plan (SCA to TSP),
- (ii) Grants under Article 275(1) of the Constitution,
- (iii) Umbrella Scheme for Education of Tribal Students (containing 5 sub-schemes),
- (iv) National Fellowship & Scholarship for Higher Education of ST Students (containing 2 sub-schemes),
- (v) Development of Particularly Vulnerable Tribal Groups (PVTGs),
- (vi) Grant-in-aid to Voluntary Organizations working for the welfare of STs,
- (vii) Research, Information and Mass Education, Tribal Festival,
- (viii) Support to Tribal Research Institutes,
- (ix) Institutional support for Development and Marketing of Tribal Products / Produce,
- (x) Mechanism for marketing of Minor Forest Produce (MFP) through Minimum Support Price (MSP) and development of Value Chain for MFP.

Scheme guidelines / details are available on the web-site of the Ministry <http://tribal.nic.in>.

2. Evaluation Study comprises: (a) Quick Evaluation to be completed in 15-20 days, and
(b) Detailed Evaluation to be completed in 4 months.

Terms of References (ToRs) for Quick Evaluation are as follows:

- (1) Whether Scheme's structure, design, features and or guidelines are appropriate to meet the objectives of the Scheme,
- (2) To identify bottlenecks in implementation of the Scheme and changes required in the Scheme for improving delivery mechanism,
- (3) Whether specific deliverables of the Scheme / Programme are appropriate for fulfilling the development needs of the communities, as on date,
- (4) Whether measurable outcomes have been defined for the Scheme,
- (5) Whether the Scheme is gender neutral or has gender specific components and, in case of inherent gender imbalance, changes required,
- (6) Is there any overlap with other Schemes.

Scheme / Programme - wise ToRs in respect of Detailed Evaluation are given at Annexure-1.

3. Organisations / Institutions who have requisite experience, expertise, and capacity to undertake such studies may furnish **Technical Bid and Financial Bid** separately in the prescribed format (**Annexure 2 & 3**). The two bids should be kept in a separate sealed cover, which should be super-scribed as "**Technical Bid**" and "**Financial Bid**" as the case may be. The two covers should then be kept in one larger sealed envelope super-scribed as "Evaluation of on-going Schemes / Programmes of Ministry of Tribal Affairs", addressed to **Director (Stats), R.No. 242, 1st Floor, August Kranti Bhawan, Bhikaji Cama Place, R. K. Puram, New Delhi- 110 066** and send through **Speed Post / Registered Post only** so as to reach the undersigned latest by the **28th April, 2017**. Technical bids shall be opened on **2.5.2017**.

4. The selection of a suitable organisation will be based on weighted score given on the technical bid (70%) and financial bid (30%). Financial bids of those organizations who score at least 70% marks i.e. 49 out of 70 in technical bids, will only be opened. In case the number of qualifying technical bids is less than three, fresh proposals will be invited. The criterion for selection of the proposal will be as follows:

S. No.	Item	Marks
A. Technical Bids		
I	Organization's capacity & capabilities	
1(a)	Experience of the Organisation in undertaking similar projects in India: (a) < 2 projects : 0 (b) 2-5 projects: 3 (c) > 5 projects: 5	10
1(b)	Experience of the Organisation in undertaking similar international projects: (a) < 2 projects : 0 (b) 2-5 projects: 3 (c) > 5 projects: 5	
2	Financial turnover of the Organization (Minimum Turnover : Rs. 50 lakh and above) a) Minimum Turnover < Rs. 50 lakh: b) Minimum Turnover ≥ Rs. 50 lakh:	0 5
II	Manpower facilities	
1	Qualification and relevant experience of the Project Director: (a) PhD + more than 10 years' experience in relevant field: 10 (b) PhD + 5-10 years' Experience in relevant field: 5	10
2	Qualification & Experience of other 5 (maximum) professionals to be involved in the project: (a) PG + 1-3 years' experience : 2 (b) PG + 4-7 years' experience : 5 (c) PG + 8-10 years' experience: 7	10

	(d) PG + > 10 years' experience: 10	
III	Approach & Methodology to be adopted by the Organisation for the proposed work / project	35
	Total Marks for Technical Bid	70
B. Financial Bids		
	Cost of the proposed study <i>Proposal with lowest cost will be given 30 marks (100%). The financial score of other projects will be in inverse proportion to the lowest price</i>	30
	Total (A+B)	100

5. The organisation will enclose an original copy of C.V. of the Project Director duly signed by him / her with the undertaking that the Project Director will be available full time with the organisation during the period of study.

6. It is also requested to provide comments on the objectives and scope of the study.

7. The Ministry has the right to cancel the Request for Proposals and not to proceed for sponsoring evaluation studies at any stage without assigning any reason, whatsoever. The terms and conditions are at **Annexure-4** and a checklist of bid documents is enclosed at **Annexure-5**. Format for Bond is at **Annexure-6**.

Honey C.H.
5/4/17

(Honey C. H.)

Director (Stats)

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Terms of References (ToRs)**1. Allocation and utilization of funds under the SCA to TSP****Scope of the study**

The study is expected to address the following issues:

Designing and Planning

- Is a perspective document prepared at the State level?
- Does it take past efforts to identify gaps and assess needs of STs and taken into account all available sources of funding?
- How does the Annual Plan design and planning factor in the specific needs of the tribal population?
- Whether a participatory approach is adopted so as to ensure primary stakeholders' involvement in prioritizing needs of the tribal population?

Institutional Mechanism

- Centrality, or otherwise, of the District as the unit of planning?
- What are the existing institutional mechanism for planning, budgeting, implementation and monitoring?
- Steps have been taken to strengthen the Nodal Department for Tribal Welfare?
- How does the operational institutional mechanism assess demand among tribals for projects and services?
- What is the role and involvement of Gram Sabhas in planning and implementation process to ensure bottom-up approach to planning process?
- Role and functions of the District Planning Committee, Integrated Tribal Development Agency (ITDA), Gram Sabha
- Role of the Tribal Advisory Council with regard to SCA to TSP?

Resource Allocation, Utilization and Convergence

- Whether the extent of resource allocation under SCA to TSP sufficient to address the development needs of STs?
- Whether the resources allocated under SCA to TSP are being spent on specific activities for which the allocations have been made?
- Trends in allocation and utilization of funds under SCA to TSP and steps taken by the states/UTs for effective resource allocation and utilization?
- What are the steps taken for dovetailing of Tribal Sub-Plan (TSP) funds with the Flagship schemes?
 - Steps taken for convergence of inter- departmental TSP allocations for implementing the welfare programmes.
 - Steps taken to ensure that funds under SCA to TSP to TSP privilege the outcomes under the TSP?
 - Mechanisms used by the States to assess the outreach of benefits under SCA to TSP of the Constitution?
 - Adequacy of resource flow vis-à-vis deficits and in relation to equity principles

As effective utilization of SCA to TSP funds is contingent on a range of factors, in addition to the resource allocation and utilization, the study will also focus on the non-



monetary issues such as institutions, governance, laws, policies, and effectiveness of delivery systems in reaching out of benefits to STs under the this programme.

Deliverables

- A detailed study report answering the above mentioned research questions
- Fact sheets and advocacy/policy briefs based on the study to enable MoTA steer the tribal agenda with the State Governments to bridge the gap in socio-economic development of STs
- Mechanisms to design and its contextualized to the needs of the community and also to map the area specific needs of the STs to inform the designing and planning of resource under TSPs.
- Socio-economic indicators which could be used at different stages/levels and systems to assess the effectiveness and outreach of the SCA to TSP for the development of STs
- Document any innovative strategy and convergence mechanism used to make SCA to TSP an effective tool in bridging the critical gaps through case studies
- Detail out role of institutions in Scheduled V areas in benefit flow

Selection criteria will be decided in consultation with the agency selected to conduct the Study. The evaluating agency has to prepare a suitable questionnaire and share the same with the Ministry.

Universe:

The study will involve both desk review and field survey and will be undertaken in 23 States, namely, Andhra Pradesh, Assam, Bihar, Chhattisgarh, Goa, Gujarat, Himachal Pradesh, Jammu & Kashmir, Jharkhand, Karnataka, Kerala, Madhya Pradesh, Maharashtra, Manipur, Odisha, Rajasthan, Sikkim, Tamil Nadu, Telangana, Tripura, Uttar Pradesh, Uttarakhand and West Bengal. The study will cover at least 3 districts in each of these 23 States and at least 4 Integrated Tribal Development Projects (ITDPs) / Integrated Tribal Development Agencies (ITDAs) as well as at least 50 individual beneficiaries in each ITDP / ITDA. Selection criteria for districts, ITDPs / ITDAs and beneficiaries will be decided in consultation with the agency selected to conduct the Study.

2. Allocation and utilization of funds under the Article 275(1) of the Constitution

Scope of the study

The study is expected to address the following issues:

Designing and Planning

- Is a perspective document prepared at the State level?
- Does it take past efforts to identify gaps and assess needs of STs and taken into account all available sources of funding?
- How does the Annual Plan design and planning factor in the specific needs of the tribal population?
- Whether a participatory approach is adopted so as to ensure primary stakeholders' involvement in prioritizing needs of the tribal population?

Institutional Mechanism

- Centrality, or otherwise, of the District as the unit of planning?
- What are the existing institutional mechanism for planning, budgeting, implementation and monitoring?
- Steps have been taken to strengthen the Nodal Department for Tribal Welfare?
- How does the operational institutional mechanism assess demand among tribals for projects and services?
- What is the role and involvement of Gram Sabhas in planning and implementation process to ensure bottom-up approach to planning process?
- Role and functions of the District Planning Committee, Integrated Tribal Development Agency (ITDA), Gram Sabha
- Role of the Tribal Advisory Council with regard to Article 275(1) of the Constitution?
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Resource Allocation, Utilization and Convergence

- Whether the extent of resource allocation under Article 275(1) of the Constitution sufficient to address the development needs of STs?
- Whether the resources allocated under Article 275(1) of the Constitution are being spent on specific activities for which the allocations have been made?
- Trends in allocation and utilization of funds under Article 275(1) of the Constitution and steps taken by the states/UTs for effective resource allocation and utilization?
- What are the steps taken for dovetailing of Tribal Sub-Plan (TSP) funds with the Flagship schemes?
- Steps taken for convergence of inter- departmental TSP allocations for implementing the welfare programmes.
- Steps taken to ensure that grants under the Article 275(1) of the Constitution to TSP privilege the outcomes under the TSP?
- Mechanisms used by the States to assess the outreach of benefits under Article 275(1) of the Constitution?
- Adequacy of resource flow vis-à-vis deficits and in relation to equity principles

As effective utilization of Article 275(1) of the Constitution funds is contingent on a range of factors, in addition to the resource allocation and utilization, the study will also focus on the non-monetary issues such as institutions, governance, laws, policies, and effectiveness of delivery systems in reaching out of benefits to STs under the this programme.

Deliverables

- A detailed study report answering the above mentioned research questions
- Fact sheets and advocacy/policy briefs based on the study to enable MoTA steer the tribal agenda with the State Governments to bridge the gap in socio-economic development of STs
- Mechanisms to design and its contextualized to the needs of the community and also to map the area specific needs of the STs to inform the designing and planning of resource under TSPs.
- Socio-economic indicators which could be used at different stages/levels and systems to assess the effectiveness and outreach of the Article 275(1) of the Constitution for the development of STs

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- Document any innovative strategy and convergence mechanism used to make Article 275(1) of the Constitution an effective tool in bridging the critical gaps through case studies
- Detail out role of institutions in Scheduled V areas in benefit flow

Selection criteria will be decided in consultation with the agency selected to conduct the Study. The evaluating agency has to prepare a suitable questionnaire and share the same with the Ministry.

Universe:

The study will involve both desk review and field survey and will be undertaken in 27 States, namely, Andhra Pradesh, Arunachal Pradesh, Assam, Bihar, Chhattisgarh, Goa, Gujarat, Himachal Pradesh, Jammu & Kashmir, Jharkhand, Karnataka, Kerala, Madhya Pradesh, Maharashtra, Manipur, Meghalaya, Mizoram, Nagaland, Odisha, Rajasthan, Sikkim, Tamil Nadu, Telangana, Tripura, Uttar Pradesh, Uttarakhand and West Bengal. The study will cover at least 3 districts in each of these 27 States and at least 4 Integrated Tribal Development Projects (ITDPs) / Integrated Tribal Development Agencies (ITDAs) as well as at least 50 individual beneficiaries in each ITDP / ITDA. Also, 3 Eklavya Model Residential Schools (EMRSs) should be covered in each States. Selection criteria for districts, ITDPs / ITDAs and beneficiaries will be decided in consultation with the agency selected to conduct the Study.

3. Development of Particularly Vulnerable Tribal Groups (PVTGs)

- (i) To ascertain the outcome analysis of the Scheme
- (ii) To ascertain quantity, value, quality, utilization and effectiveness of services rendered and assets created, if any, under the Scheme.
- (iii) To understand the sustainability of the services rendered and assets created and its implication on success of activities chosen under the scheme.
- (iv) Impact assessment of programmes for which funds were provided by this Ministry in the following sectors:
 - (a) Education
 - i) decrease in dropout rates
 - ii) increase in enrollment
 - (b) Health
 - I) decrease in commonly prevalent diseases in PVTGs.
 - II) details of immunization
 - (c) Skill Development and livelihood
 - i) increase in income generation activities and enhancement of livelihood
 - ii) equal focus to women in the income generation activities
- (v) suggestions for improving the effectiveness of the Scheme

Selection criteria will be decided in consultation with the agency selected to conduct the Study. The evaluating agency has to prepare a suitable questionnaire and share the same with the Ministry.

Universe:

Study to get the evaluation of the Scheme of "Development of Particularly Vulnerable Tribal Groups" in the following States;

- (i) Chhattisgarh
- (ii) Jharkhand
- (iii) Madhya Pradesh
- (iv) Maharashtra

At least 50 PVTG Beneficiaries / Households from each State to be covered under the study.

4. Scheme "Umbrella Programme for Development of STs: Tribal Education Tribal Education – Schemes like Pre Matric Scholarship, Post Matric Scholarship, Ashram School, Boys & Girls Hostel, Vocational Training"

(i) Pre Matric Scholarships for ST Students

1. This is a Centrally Sponsored Scheme applicable for ST students who are studying in Classes IX & X in any recognized school/institution in India. The details of the benefits given under this scheme is as per the scheme guidelines which are annexed.
2. The expenditure incurred is shared between the Central Government (Ministry of Tribal Affairs) and State Government. The ratio is 75:25 normally. But in the North Eastern States and the States of J&K, Himachal Pradesh & Uttarakhand, the ratio is 90:10 between Central Government and State Government. For Union Territories, the Central Government bears 100% of the expenditure.
3. All stakeholders of the selected institutes have to be consulted on the following points:
 - I. To ascertain whether advertisement is being done properly and on time.
 - II. To ascertain whether the scheme as well as advertisement is given wide publicity. What more can the Central Government/State Government do in disseminating information about this scheme?
 - III. Ascertain the level of awareness of the scheme in Rural, Urban and Metro areas.
 - IV. To check the awareness level of the schemes amongst the people. This has to be ascertained from all stakeholders including Students, Parents, ex-students, Teachers, Principals, Administrative officials of the institutes, etc. District officials can also be contacted. How many members of the same family are availing these benefits since there is no restriction applicable on the number of beneficiaries. Gender profiles of the beneficiaries.
 - V. To check whether the details of the benefits available under the scheme is articulated to the beneficiaries and sufficient time is given to them for applying for the same.

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- VI. To check total number of awards/scholarship possible for that institute and how many applications are received and what can be done to increase the number of applicants.
- VII. Find out if all eligible students are applying or not. The reasons why some students, if any, have been left out. What is the criteria, if any, for the institute to recommend applicants for scholarships to the Ministry?
- VIII. To check whether students have their Aadhaar number and whether they are aware of the necessity of acquiring an Aadhaar Identity.
- IX. To check how many applicants actually complete their education upto Class X and whether the studies are completed within the stipulated time. What is the average age of the student completing Class X. Are the students eager/willing to continue their studies after Class X. If yes, what subject streams do they prefer and why? If no, the reasons therefor. Gender-wise preference of streams preferred by students continuing studies beyond Class X.
- X. Are the students/parents/guardians aware of the Scheme of Post Matric Scholarship for ST students being implemented by the Ministry of Tribal Affairs? Will information about this scheme influence the parents/guardians to encourage their children/wards to continue their education?
- XI. What is the dropout rate and the reasons for the same? Suggestions for reducing the dropout rate. Will availability of scholarships influence the continuation of studies beyond Class X?
- XII. Gender profile of the dropouts.
- XIII. The Ministry, on the basis of proposals received from State Governments/UTs, releases its share of the funds through PFMS (Public Financial Management System) to the State's treasury. What is the average time taken, from the submission of proposal to the central government, for Central funds to reach the State's Treasury? Whether the benefits are passed on to the beneficiaries on time. Comments on how the delivery can be streamlined and problems being faced by the institutes as well as students and how to overcome the same.
- XIV. Are the funds being provided by the Ministry of Tribal Affairs sufficient? If not, what is the shortfall in percentage basis? How is the shortcoming, if any, met by the State Government? Does it ensure that the beneficiary is getting the full entitled amount?
- XV. To check if the students are informed of the benefits being delivered into their Bank Account or not.
- XVI. Are the students/parents/guardians/institution/principal/teachers/administrative officers/district officials aware of the launching of the National Scholarship Portal/State Scholarship Portal and whether they are able to access the same. Do they have the necessary infrastructure to access and use the portal for applying for scholarship. This includes sufficiently modern computers, printers, scanners, internet connectivity, etc. and operators for the same.

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- XVII. To study the outcomes of the schemes and suggest improvements in the same. What are the positive outcomes and how can they be improved.
- XVIII. Quality of study, Teacher involvement, students performance (How much marks they are getting).
- XIX. Suggest parameters for defining success of the scheme.

Selection criteria will be decided in consultation with the agency selected to conduct the Study. The evaluating agency has to prepare a suitable questionnaire and share the same with the Ministry.

Universe:

For evaluating the scholarship scheme, 2 educational institutes and 10 students have to be randomly chosen from each zone, i.e., North, South, East, West, Central and North East zone.

(ii) Post Matric Scholarships for ST Students

1. This is a Centrally Sponsored Scheme applicable for ST students who are studying in Classes XI & above in any recognized school/institution in India. The details of the benefits given under this scheme is as per the scheme guidelines which are annexed.
2. The expenditure incurred is shared between the Central Government (Ministry of Tribal Affairs) and State Government. The ratio is 75:25 normally. But in the North Eastern states and the states of J&K, Himachal Pradesh & Uttarakhand, the ratio is 90:10 between Central Government and State Government. For Union Territories, the Central Government bears 100% of the expenditure.
3. All stakeholders of the selected institutes have to be consulted on the following points:
 - I. To ascertain whether advertisement is being done properly and on time.
 - II. To ascertain whether the scheme as well as advertisement is given wide publicity. What more can the Central Government/State Government do in disseminating information about this scheme?
 - III. Ascertain the level of awareness of the scheme in Rural, Urban and Metro areas.
 - IV. To check the awareness level of the schemes amongst the people. This has to be ascertained from all stakeholders including Students, Parents, ex-students, Teachers, Principals, Administrative officials of the institutes, etc. District officials can also be contacted. How many members of the same family are availing these benefits since there is no restriction applicable on the number of beneficiaries. Gender profiles of the beneficiaries.
 - V. To check whether the details of the benefits available under the scheme is articulated to the beneficiaries and sufficient time is given to them for applying for the same.
 - VI. To check total number of awards/scholarship possible for that institute and how many applications are received and what can be done to increase the number of applicants.

- VII. Find out if all eligible students are applying or not. The reasons why some students, if any, have been left out. What is the criteria, if any, for the institute to recommend applicants for scholarships to the Ministry?
- VIII. To check whether students have their Aadhaar number and whether they are aware of the necessity of acquiring an Aadhaar Identity.
- IX. To check how many applicants actually complete their education upto Class XII and whether the studies are completed within the stipulated time. What is the average age of the student completing Class XII. Are the students eager/willing to continue their studies after Class XII. If yes, what subject streams do they prefer and why? If no, the reasons therefore. Gender-wise preference of streams preferred by students continuing studies beyond Class XII.
- X. What is the dropout rate at Class XII and the reasons for the same? Suggestions for reducing the dropout rate. Will availability of scholarships influence the continuation of studies beyond Class XII?
- XI. Gender profile of the dropouts.
- XII. The Ministry, on the basis of proposals received from State Governments/UTs, releases its share of the funds through PFMS to the State's treasury. What is the average time taken, from the submission of proposal to the central government, for Central funds to reach the State's Treasury. Whether the benefits are passed on to the beneficiaries on time. Comments on how the delivery can be streamlined and problems being faced by the institutes as well as students and how to overcome the same.
- XIII. Are the funds being provided by the Ministry of Tribal Affairs sufficient? If not, what is the shortfall in percentage basis. How is the shortcoming, if any, met by the State Government? Does it ensure that the beneficiary is getting the full entitled amount?
- XIV. To check if the students are informed of the benefits being delivered into their Bank Account or not.
- XV. Are the students/parents/guardians/institution/principal/ teachers /administrative officers/district officials aware of the launching of the National Scholarship Portal / State Scholarship Portal and whether they are able to access the same. Do they have the necessary infrastructure to access and use the portal for applying for scholarship. This includes sufficiently modern computers, printers, scanners, internet connectivity, etc. and operators for the same.
- XVI. Fee Fixation Committee minutes and do analysis of fees fixed for various medical/engineering and other courses. How do the private college fees compare with Government college fees? Is there any case made out for capping the fees?
- XVII. To study the outcomes of the schemes and suggest improvements in the same. What are the positive outcomes and how can they be improved.
- XVIII. Quality of study, Teacher involvement, students performance (How much marks they are getting).
- XIX. Inputs/suggestions on two sub-schemes (upgradation of merit & Book Bank) may also be given.

XX. Suggest parameters for defining success of the scheme.

Selection criteria will be decided in consultation with the agency selected to conduct the Study. The evaluating agency has to prepare a suitable questionnaire and share the same with the Ministry.

Universe:

For evaluating the scholarship scheme, 2 educational institutes and 10 students have to be randomly chosen from each zone i.e. North, South, East, West, Central and North East zone.

(iii) Ashram Schools in Tribal Sub Plan Area:

- To ascertain whether advertisement for admission of ST students is being done properly and on time.
- To check the awareness level of the scheme amongst the targeted beneficiaries. This has to be ascertained from all stakeholders including Students, Parents, ex-students, Teachers, Principals, Administrative officials of the Ashram School, etc. District officials can also be contacted.
- What is the utilization level of the infrastructure available in these schools?
- What is the dropout rate and the reasons for the same? Suggestions for reducing the dropout rate.
- What is the performance level of students of these schools compared to a non-tribal school of similar size/status in their vicinity.
- Will inclusion of non-tribal students in these schools benefit the tribal students by getting them out of their comfort zone.
- To study the outcomes of the schemes and suggest improvements in the same. What are the positive outcomes and how can they be improved?
- Other facilities like library, playground, extracurricular activities.
- Annual budget and expenditure.
- Quality of study/teaching, Teacher involvement, students' attendance and performance. What is the Teacher-student ratio being followed as also availability of sufficient number of qualified teachers. Availability of Study Material may also be commented upon.
- Basic infrastructure like toilets for girls and boys with running water, electricity, drinking water, furniture, computer, quality of food served in the school and maintenance of hygiene in the Ashram School.
- Area for which Ashram School is catering. If students are from remote areas, then why do they choose to come here? Does it have better facilities including residential facilities?
- Suggest parameters for defining success of the scheme.
- The evaluating agency has to prepare a suitable questionnaire and share the same with the Ministry.

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Selection criteria will be decided in consultation with the agency selected to conduct the Study. The evaluating agency has to prepare a suitable questionnaire and share the same with the Ministry.

Universe:

For evaluating the Ashram School in Tribal Sub Plan Area scheme, Ashram Schools have to be selected from the list at Appendix 1 where these schools are established. To make sure that the participating schools are representative of the entire country, 2 Ashram Schools and 10 students should be randomly chosen from each zone i.e. North, South, East, West, Central and North East zone.

(iv) Girls & Boys Hostels for STs:

- To check the awareness level of the availability of hostels and facilities amongst the targeted beneficiaries including admission procedure. This has to be ascertained from all stakeholders including Students, Parents, ex-students, Wardens, Principals, Administrative officials of the Hostels, etc. District officials can also be contacted.
- Basic infrastructure like toilets for girls and boys, electricity, drinking water, furniture, computer, quality of food served in the hostel and maintenance of hygiene in the hostel. Whether proper security is provided to the students including boundary wall with gate, security guard, proper monitoring of visitors, female warden in girls hostel, availability of ANM, etc.
- Area for which hostel is catering. If students are from remote areas, why have they chosen this particular hostel?
- Is the Hostel attached to any particular educational institution or is it open to students from all educational institutes. What is the criteria for admission in the Hostel and students of what range of class (for e.g. Primary classes, Middle classes, Sr. secondary or Classes I – XII).
- If the Hostel accommodates both boys and girls, what is gender-wise breakup of occupants. Are the occupants segregated on gender basis, class range as prescribed in previous point, etc.
- What is the average duration (in number of years) for which students stay in the Hostel?
- What is the capacity of the hostel and its occupancy rate? Whether sufficient number of support staff are available at the hostel?
- What is the annual budget of the hostel and its annual expenditure?
- To study the outcomes of the schemes and suggest improvements in the same. What are the positive outcomes and how can they be improved?
- Suggest parameters for defining success of the scheme.
- The evaluating agency has to prepare a suitable questionnaire and share the same with the Ministry.



Selection criteria will be decided in consultation with the agency selected to conduct the Study. The evaluating agency has to prepare a suitable questionnaire and share the same with the Ministry.

Universe:

For evaluating the scheme Girls & Boys Hostels for STs, Hostels have to be selected. To make sure that the participating hostels are representative of the entire country, 2 hostels and 10 students should be randomly chosen from each zone i.e. North, South, East, West, Central and North East zone.

(v) Vocational Training in Tribal Areas:

- To ascertain whether advertisement is being done properly and on time.
- To check the awareness level of the schemes amongst the people. This has to be ascertained from all stakeholders including Students, Parents, ex-students, Teachers, HoD, Administrative officials of the VTC, etc. District officials can also be contacted.
- Does the Training Centre provide training to all categories of students or is restricted exclusively to ST students? What is the criteria of selection of students – both tribal and non-tribal students?
- Quality of trade training, trainers' involvement, students' attendance and performance, placement avenues of the trade. Do these centres conform to the NSQF norms and MSDE guidelines.
- How many trades are taught in the centre and what is the criteria for providing skill training in those particular trades. What is the average placement percentage in each trade and batch?
- Basic infrastructure like toilets for girls and boys, electricity, drinking water and quality and quantity of apparatus in the VTC.
- Area for which VTC is catering. If students are from remote areas, why do they come over here? Does it have residential facilities?
- To study the outcomes of the schemes and suggest improvements in the same. What are the positive outcomes and how can they be improved?
- Suggest parameters for defining success of the scheme.
- The evaluating agency has to prepare a suitable questionnaire and share the same with the Ministry.

Selection criteria will be decided in consultation with the agency selected to conduct the Study. The evaluating agency has to prepare a suitable questionnaire and share the same with the Ministry.

Universe:

For evaluating the Vocational Training Center scheme where these Centres are established. To make sure that the participating VTCs are representative of the

entire country, 2 VTCs and 10 students should be randomly chosen from each zone, i.e., North, South, East, West, Central and North East zone.

5. National Fellowship and Scholarship for Higher Education of ST Students

1. The National Fellowship for ST Students to take up higher studies after completing Post Graduation, such as M.Phil and Ph.D courses and awarded on the lines of UGC Fellowships for research students pursuing such courses on regular and full time basis. The Fellowship scheme covers all Universities / Institutions recognized by the University Grants Commission (UGC) under Section 2(f) and 12(b) of the UGC Act.
2. Scholarship covers courses in professional fields at Graduate / Post Graduate Level in identified Institutions of excellence, both Government and Private. The Ministry has identified 213 / 158 institutes of excellence where these scholarships are awarded. All stakeholders from the selected institutes have to be consulted on the following points:
 - I. To ascertain whether advertisement is being done properly and on time.
 - II. To ascertain whether the scheme as well as advertisement is given wide publicity.
 - III. Ascertain the level of awareness of the scheme in Rural, Urban and Metro areas.
 - IV. To check the awareness level of the schemes amongst the people. This has to be ascertained from all stakeholders including Students, Parents, ex-students, Teachers, Principals, Administrative officials of the institutes, etc. District officials can also be contacted.
 - V. To check whether the details of the benefits available under the scheme is articulated to the beneficiaries and sufficient time is given to them for applying for the same.
 - VI. To check total number of awards/scholarship possible for that institute and how many applications are received and what can be done to increase the number of applicants.
 - VII. Find out if all eligible students are applying or not. The reasons why some students, if any, have been left out. What is the criteria, if any, for the institute to recommend applicants for scholarships to the Ministry?
 - VIII. To check whether students have their Aadhaar number and whether they are aware of the necessity of acquiring an Aadhaar Identity.
 - IX. To check how many applicants actually complete the study for which they have applied and whether the studies are completed within the stipulated time.
 - X. What is the dropout rate and the reasons for the same? Suggestions for reducing the dropout rate. Gender of dropouts to be profiled.
 - XI. Whether the benefits are passed on to the beneficiaries on time. Comments on how the delivery can be streamlined and problems being faced by the institutes as well as students and how to overcome the same.
 - XII. To check if the students are informed of the benefits being delivered into their Bank Account or not.

- XIII. To study the outcomes of the schemes and suggest improvements in the same. What are the positive outcomes and how can they be improved.
- XIV. Quality of study, Teacher involvement, students performance (How much marks they are getting).
- XV. Suggest parameters for defining success of the scheme.

Selection criteria will be decided in consultation with the agency selected to conduct the Study. The evaluating agency has to prepare a suitable questionnaire and share the same with the Ministry.

Universe:

For evaluating the scholarship scheme, institutes have to be selected, where the scheme is implemented. To make sure that the participating institutions are representative of the entire country, 2 institutes and 10 students should be randomly chosen from each zone i.e. North, South, East, West, Central and North East zone.

6. Grant-in-aid to Voluntary Organizations working for the welfare of STs:

- (i) Assessment of physical and financial performance of NGO driven programmes funded by MoTA
- (ii) To ascertain whether guidelines are being complied with by stakeholders
- (iii) To ascertain the outcome analysis of the Scheme
- (iv) To ascertain quantity, value, quality, utilization and effectiveness of services rendered and assets created, if any, under the Scheme(s)
- (v) To understand the sustainability of the services rendered and assets created and its implication on success of activities chosen under the scheme.
- (vi) Impact assessment of programme in terms of socio-economic development of STs, creation of employment opportunities and its role in poverty alleviation of tribal people.
- (vii) Assessment of skill enhancement and technology adoption in enhancing success of schemes undertaken.

Selection criteria will be decided in consultation with the agency selected to conduct the Study. The evaluating agency has to prepare a suitable questionnaire and share the same with the Ministry.

Universe:

Evaluation study may be got done for those NGO run projects which are falling in the following States:

(i) Strengthening of Education of ST girls in low literacy districts

I) Madhya Pradesh

- (i) Adarsh Lok Kalyan Sanstha, Satna
- (ii) Pushpa Convent Education Society, Distt. Betul, Bhopal

(iii) Bandhewal Shiksha Samiti, Distt. Harda, Bhopal

II) Maharashtra

- (i) Chandrai Mahila Mandal, Distt. Dhule
- (ii) Sandhi Niketan Shikshan Sanstha, Distt. Nanded

III) Odisha

- (i) Koraput Development Foundation, Distt. Koraput
- (ii) Society for Nature Education & Health (SNEH), Nayapalli, Bhubaneswar
- (iii) PRAKALPA, Distt. Koenjhar

IV) Jharkhand

- (i) Bhartiya Adimjati Sevak Sangh, Thakkar Bapa Samarak Sadan, project at Lumbai

(ii) Grant-in-Aid to Voluntary Organisation working for the welfare of STs

D) Madhya Pradesh

- (i) MP Anusuchit Jati Janjati Evam Pichda Varg Kalyan Samiti, Ujjain
- (ii) Amarpur Bal Vikas, Distt. Dindori
- (iii) Seva Bharti, Swami Ramtirth Nagar, Bhopal

II) Maharashtra

- (i) Khanderao Education Society, Distt. Dhule
- (ii) Shri Swami Swayam Seva Bharti Sanstha, Distt. Dhule
- (iii) Rajmata Shikshan Prasarak Mandal, Distt. Beed

III) Odisha

- (i) Arun Institute of Rural Affairs, Distt. Dhenkanal
- (ii) Nikhila Utkal Harijan Seva Sangha, Bhubaneswar
- (iii) R K Mission, Puri

IV) West Bengal

- (i) Bharati Sevashram Sangha, Distt. Murshidabad
- (ii) Bharat Sevashram Sangha (Ghaksole), Distt. Malda
- (iii) Himalayan Buddhist Cultural Association, Distt. Jalpaiguri

V) Jharkhand

- (i) BSS, Sonari, East Singhbhum
- (ii) R K Mission, Bistupur
- (iii) R K Mission, Jamtara

(iii) Vocational Training Centre

Assam

- (i) Dr. Ambedkar Mission, PO Changsari
- (ii) Grama Vikas Parishad, Distt. Nagaon

7. Research, Information and Mass Education, Tribal Festival

Terms of Reference / Scope of study for the scheme:



- (i) Whether the sub-schemes have practical bearing for improving socio-economic conditions of STs and how far the scheme has succeeded in attaining the goal of preservation and promotion of tribal culture;
 - (ii) Suggestions for modification/restructure/merger of the sub-schemes into an umbrella scheme for efficient implementation and more flexibility in budgetary allocation/various procedural requirements.
- (A) Supporting Projects of All India or Inter-State Nature:**
- (i) Outcome of sponsored seminars / workshops being conducted by NGOs / Universities / Institutions in motivating tribal people to take the advantage of existing programs/schemes on tribal development.
 - (ii) Effectiveness in providing policy inputs to the Ministry including utilization of research study reports;
 - (iii) Innovation in ideas brought out by projects for possible replication;
 - (iv) Adverse impact of policy prescriptions on Particularly Vulnerable Tribal Groups (PVTGs);

Universe:

1. University of Kalyani, Nadia, West Bengal
2. Centre for Market Research & Social Development Pvt.Ltd, New Delhi
3. Visva-Bharati, Sriniketan-731236, Birbhum, West Bengal

(B) Organization of Tribal Festivals

- (i) Outcome of the scheme in providing opportunities to tribal communities to conduct cultural activities.
- (ii) Effectiveness of the scheme in dissemination the richness of tribal culture, particularly among the urban educated people so as to inculcate respect and admiration in tribal culture.

(C) National Tribal Awards

- (i) Effectiveness of the scheme in publicly recognizing the success stories/achievements made by tribals.
- (ii) Effectiveness of the scheme in reinforcing a positive image of tribal people in accepting and encouraging the versatile roles of tribal people in Indian society.

(D) Financial Assistance to Centers of Excellence(COE):

- (i) Effectiveness of the scheme
 - In providing comprehensive research direction in the field of tribal development.
 - In enhancing the existing skills, knowledge of STs, in protecting the cultural diversities of the STs of the country.
 - In enhancing and strengthening the institutional resource, capabilities to conduct qualitative, action oriented and policy research on tribal communities.
- (ii) Steps required for getting specialized inputs of recognized CEOs for further benefit of the Ministry.

Universe:

- 1) National Institute of Rural Development, Rajendra Nagar, Hyderabad-500030.
- 2) BAIF Development Research Foundation, Dr. Manibhai Desai Nagar, National Highway No. 4, Warje, Pune-411058.
- 3) Bhasha Research & Publication Centre, 62, Shreenathdham Society, Urmi Crossing, Behind Dinesh Mills, Vadodara, Gujarat.
- 4) Institute of Rural Reconstruction, Vishva-Bharti (A Central University), Sriniketan – 731236, Birbhum, West Bengal.
- 5) National Institute of Technology, Department of Humanities and Social Science, Rourkela – 769008 (Odisha).
- 6) School of Social Sciences, Centre for the Study Regional Development, Jawaharlal Nehru University, New Mehrauli Road, New Delhi – 110067

(E) Photographic Competition:

- (i) Effectiveness of the scheme in creating awareness among non-tribal population in respect of cultural and social status of tribal population.
- (ii) Effectiveness of the scheme in improving and harnessing their photographic talent.

Selection criteria will be decided in consultation with the agency selected to conduct the Study. The evaluating agency has to prepare a suitable questionnaire and share the same with the Ministry.

8. Support to Tribal Research Institutes

The proposed study would need to assess the following:

- i) Whether there is a need to continue the Scheme;
- ii) Whether the Scheme has been effective in achieving its stated objectives;
- iii) Whether the design of the Scheme is appropriate to meet the stated objectives;
- iv) Whether the specific deliverables of the Scheme constitute felt needs of the community;
- v) Actual outreach of benefits as per indicators for the Scheme;
- vi) Whether any change in the concept and implementation of the Scheme is required;
- vii) Utilisation of Research and Evaluation studies in the policy formulation of State Governments;
- viii) Effectiveness of the role played by TRIs in promotion, preservation and documentation of intangible heritage / culture / arts and crafts of the tribal communities;
- ix) Outcome of training and capacity building programmes organised by TRIs;
- x) Outcome of seminars and workshops conducted by TRIs; and
- xi) Whether TRIs have built adequate institutional arrangements and capacity for maintenance and up-keep of Museums and Library.

Selection criteria will be decided in consultation with the agency selected to conduct the Study. The evaluating agency has to prepare a suitable questionnaire and share the same with the Ministry.

Universe:

List of TRIs is enclosed at Appendix 2. At least 50% of the TRIs are required to be covered.

9. Institutional Support for Development and Marketing of Tribal Products / Produce.

Aim and Objective of the study:

The aims and objectives of this study are to assess the impact and effectiveness of the scheme being implemented for last 10 years and make recommendations for continuation of the scheme in its existing form or modified form for overall improvement and effectiveness of the scheme.

Scope of Study:

- (i) To examine the objective / mandate of the scheme, coverage, operations / activities, role and responsibilities of the implementing agencies and to suggest modifications (if any) in the context of present scenario in marketing of Handicraft and Natural Products (NTFP and Agro Products) produced by Scheduled Tribes and also imparting Skill Up-gradation and Capacity Building training to them.
- (ii) To examine past performance in context to its activities, processes and procedures related to implementation of the scheme, thereby identify the critical factors contributing for its success and failures. To assess the various activities undertaken in physical and financial terms vis-à-vis assigned as per the MOU between TRIFED and Ministry.
- (iii) To examine the robustness of the designated processes and procedures in respect to implementation of different activities.
- (iv) To assess the basic requirements of the tribals for getting the benefits of market development for their products.
- (v) To assess the impact, effectiveness and sustainability of each activity being implemented and the overall scheme.
- (vi) To assess the overall usefulness of the scheme for tribals in market development of their products.
- (vii) To identify the problems and constraints in implementation of the activities.
- (viii) To examine the appropriateness of the budgetary limits of the expenditures allowed of individual activities and if required, suggest need of modifications for effective implementation of the various activities.
- (ix) To examine if there is a need to enlarge the scale of existing activities for maximising area and impact of operations.



- (x) To identify and suggest for enlarging scope of activities in terms of suggesting new areas or activities which could be taken up by TRIFED for overall development of tribal population.
- (xi) To suggest achievable goals and targets for each area of operation for the next 10 years with budgetary allocation.
- (xii) To suggest the strategies to achieve the goals effectively and enhancing efficiency in its operations.

Selection criteria will be decided in consultation with the agency selected to conduct the Study. The evaluating agency has to prepare a suitable questionnaire and share the same with the Ministry.

Universe:

Evaluation study should be conducted in the following States:

Assam, Sikkim, Himachal Pradesh, Jammu & Kashmir, Karnataka, Tamilnadu, Tripura.
Address list of State departments / STDCCs / STFDCs is attached at Appendix 3.

10. Mechanism for marketing of Minor Forest Produce (MFP) through Minimum Support Price (MSP) and development of Value Chain for MFP.

Aim and Objective of the study:

The aims and objectives of this study are to study the impact & effectiveness of the scheme being implemented for the last three years i.e. from the financial year 2014-15, 2015-16 and 2016-17 (till February, 2017) and make recommendation for continuation of the scheme in its existing form or modified form for improving & more effectiveness of the scheme

Scope of study:

- (i) To examine all aspects of the scheme "Mechanism for marketing of Minor Forest Produce (MFP) through Minimum Support Price (MSP) and development of Value Chain for MFP".
- (ii) To examine the objective of the scheme, coverage, operations/activities, role and responsibilities of Ministry of Tribal Affairs, TRIFED and designated State Nodal Departments & State Procuring Agencies i.e. all stakeholders, and to suggest modifications and additions (if any) with respect to all activities under the scheme i.e. procurement & sale of Minor Forest Produce on the notified MSP rates, Skill Up-gradation and Capacity Building Trainings, value addition, infrastructure development, R&D, etc.

- (iii) To examine the performance in context to its mandate and activities, processes and procedures related to implementation of various activities under the scheme implemented through the Ministry of Tribal Affairs, Govt. of India, TRIFED, State Nodal Departments, State Procuring Agencies and identify the critical factors contributing to the success / failures / shortcomings, etc. To assess the various activities undertaken in physical and financial terms vis-à-vis assigned as per guidelines of the MSP for MFP scheme.
- (iv) To examine the robustness of the designated processes, procedures, guidelines in respect to implementation of different activities by all the stakeholders.
- (v) To assess the impact, effectiveness and sustainability of each activity being implemented and the overall scheme.
- (vi) To assess the overall usefulness of the scheme for tribals in market development of their products.
- (vii) To identify the problems and constraints in implementation of the activities within the scheme.
- (viii) To examine the appropriateness of the budgetary limits of the expenditures allowed of individual activities and if required, suggest need of modifications for effective implementation of the various activities.
- (ix) To examine and suggest expansion of the scheme in respect of coverage of more MFP items and area.
- (x) To suggest achievable goals and targets for each area of operation for the next 10 years with budgetary allocation.
- (xi) To suggest the strategies to achieve the goals effectively and enhancing efficiency in its operations.

Selection criteria will be decided in consultation with the agency selected to conduct the Study. The evaluating agency has to prepare a suitable questionnaire and share the same with the Ministry.

Universe:

List of addresses and telephone numbers of State implementing agencies / State nodal departments is given at Appendix 4. For evaluating the scheme at least 5 States should be randomly selected.



GOVERNMENT OF INDIA
MINISTRY OF TRIBAL AFFAIRS
(STATISTICS DIVISION)

Subject: Evaluation of on-going Schemes / Programmes of Ministry of Tribal Affairs

TECHNICAL BID

I. Particulars of the Organization

1. Name of the Organization
2. Mailing address
3. Title of the project
4. Registration particulars of Organizations :
 1. In case the organization is established under the Act of Parliament / State Legislature, the name of the Statute, No. of the Act and Year.
 2. In case the organization is established under the Societies Registration Act, the Place, registration number and Date of registration.
5. If Semi- Government Organization, the name of the Government Department to which it is attached (with complete address).
6. Details of source of income :
 - a. Whether the organization has a source of income
 - b. If yes, then how much per annum and details of source
 - c. Whether it runs on no-profit no-loss basis
7. Brief history of the organization, its objectives and activities.
8. Whether the organization has any previous experience in the field of evaluation /research of any scheme, if so, the details thereof

II. Project Outline

1. Title of Evaluation study
2. A brief overview of the work already done in the area of the proposal
3. Approach and Methodology - Universe of the study, Sampling Frame, Sampling Procedure, Units of Observation, Sample Size
4. Estimated time in which project will be completed (total project duration along with phase-wise details)

III. Staffing Pattern

- (i) Names of the Project Director along with his/ her bio-data (duly signed)

(ii) Qualification and experience of the professionals to be involved in the project

V. Additional information, if any

VI. List of documents (copies) to be attached with the application form

1. Memorandum of Association and Rules Constitution/Certificate of Registration
2. Composition of Board of Governors/Executive or Governing Body/ Office Bearers
3. Annual Reports (last two years)
4. Audited expenditure (last two years)

CERTIFICATE

It is certified that:

1. The professionals, staffs, equipment and all requisite infrastructural facilities mentioned in the bids are already available / shall be made available (*please delete whichever is not applicable*) for the assigned work. I agree to physical verification of my Agency (professionals, staffs, office premises, equipments, etc.) by the Ministry of Tribal Affairs at any point of time of the contract period.

2. I am competent to sign this Certificate.

3. The information given above is TRUE to the best of my knowledge. In case any information given above is found to be false or misleading, the Agency shall be liable for any action against it, including refund of the amount already received with penal interest @ 12% p.a. and forfeiture of any payment due.

To be signed by the
Project Director /
Head of the Institution
(Signature)

Place:

Date:



Subject: Evaluation of on-going Schemes / Programmes of Ministry of Tribal Affairs

FINANCIAL BID

Budget Estimate

Please give details of the budget estimates i.e. the total amount to be charged.
The break-up of the total expenses may be shown, e.g. salary, travel, publication, computer facility, stationery, postage, etc.

To be signed by the

Project Director / Head of the Institution
(Signature)

Place:

Date:



TERMS AND CONDITIONS

1. The Organization which intends to undertake the job for the proposed study should fulfil the eligibility criteria as specified in the documents.
2. The service charges / cost cannot be claimed as a matter of right. The release of the same will depend on the satisfactory completion of the study and at the sole discretion of the Government of India.
3. The Organization will confirm in writing to the effect that the terms and conditions contained in this document are acceptable to it.
4. The Organization would enter into an agreement with the Government and furnish a bond in Non-Judicial Stamp Paper of Rs. 20 and submit Pre-Receipt of the amount due for instalments. The Ministry reserves the right to terminate the Organisation's contract at any point of time after assigning a reason and due notice providing opportunity to explain. In such eventuality, the Organisation has to refund the amount released by the Government together with interest at prevailing market rates.
5. An Earnest Money Deposit (EMD) of Rs. 1,50,000/- (Rupees One Lakh Fifty Thousand Only) is to be deposited along with the bid document in the form of an Account Payee Bank Demand Draft drawn on any nationalized bank in favour of Drawing & Disbursement Officer, Ministry of Tribal Affairs, New Delhi payable at Delhi / New Delhi. The EMD will be returned to both successful and unsuccessful bidder without any interest on the EMD after the final decision is taken by the Ministry regarding selection of the organization and award of contract. The proposal without EMD would be considered as unresponsive and rejected. In case of any exemption from submission of EMD, the firm is required to submit the mandatory certificates alongwith the Technical Bid.
6. The successful bidder will have to provide a Bank Guarantee equal to 10% of the amount of the bid. This Bank Guarantee will be the Performance Security for the due performance of the contract. The said Bank Guarantee will be from a scheduled commercial bank and valid for a period of 4 months from the date of award of bid or completion of project, whichever is later. In case the bidder fails to fulfil any of the conditions or offers made in the bid submitted by him or any of clauses of the tender, the said Bank Guarantee will be liable to be forfeited.
7. All entries in the tender form should be legible and filled clearly. If the space for furnishing information is insufficient, a separate sheet duly signed by the authorized signatory may be attached. No overwriting or cutting is permitted in the financial Bid Form. In such cases, the tender shall be summarily rejected. However, the cutting, if any, in the Technical Bid Application must be initialled by the person authorized to sign the tender bids.
8. The conditional bids shall not be considered and will be out rightly rejected in very first instance.

9. The Technical Bids shall be opened on 2.5.2017 and time will be intimated later, in the presence of the representatives of the organization if any who are present on the spot at that time.
10. The organization will not obtain any grant / fees for the same purpose / project from any other source, including the Government. In case, it wishes to receive grant for the same project from any other sources, the Ministry of Tribal Affairs will be intimated immediately explaining the reason. The Ministry reserves the right to impose conditions thereon if there is any apprehension of double funding.
11. If the government is not satisfied with the progress of the study or considers that, the terms and conditions, etc. are being violated, it reserves the right to terminate the contract with immediate effect and also take such other action as it deems fit with prior notice and the Organisation shall be liable to refund the amount already sanctioned with penal interest. The Organisation shall also be black listed and debarred from undertaking any project from the Ministry of Tribal Affairs for the next three years.
12. The organization shall not charge any fee from the beneficiaries.
13. The organization shall not profess or promote any religious / communal / fundamentalist / divisive beliefs or doctrines during the course of study.
14. All disputes, differences, claims and demands arising to release of funds, shall be referred for the sole arbitration of any person to be appointed by the Secretary, ministry of Tribal Affairs.
15. The organization shall make suitable arrangements for the preservation of the data, such as filled in schedules, tabulation or working sheets, manuscript reports, etc., relating to the study in digital format, and make it available to Ministry only, if required. The data can be destroyed only with approval of the Ministry. Copyright of the reports submitted by the organisations in respect of the Evaluation Study, will remain with Ministry of Tribal Affairs.
16. Eight copies of the final Evaluation Study Report have to be supplied to the Ministry along with a soft copy in Pen Drive.

Project Director / Head of the Institution
(Signature)
Official Seal

Date :

Place :



Annexure-5

Subject: Evaluation of on-going Schemes / Programmes of Ministry of Tribal Affairs

CHECK LIST

1. "TECHNICAL BID" AND "FINANCIAL BID" IN SEPARATE SEALED ENVELOPES with "TECHNICAL BID" AND "FINANCIAL BID" SUPERSCRIBED AS PER PROVISIONS DETAILED IN THE ANNEXURES.
2. BOTH SEALED ENVELOPES (CONTAINING TECHNICAL AND FINANCIAL BIDS) SUBMITTED TO MINISTRY IN A COMMON SEALED ENVELOPE CLEARLY SUPERSCRIBED "REQUEST FOR PROPOSAL (RFP)" FOR UNDERTAKING EVALUATION STUDIES OF ON-GOING SCHEMES / PROGRAMMES OF MINISTRY OF TRIBAL AFFAIRS" BEARING THE NAME AND ADDRESS OF THE BIDDER ORGANISATION EACH PAGE LEGIBLY PRINTED, NUMBERED, SIGNED, DATED AND STAMPED ATTESTED PHOTOCOPY OF REGISTRATION CERTIFICATE OF THE ORGANISATION ENCLOSED.
3. CERTIFICATE SIGNED AND STAMPED BY HEAD OF ORGANISATION INDICATING THAT "KEY PROFESSIONALS AND SUPPORT STAFF AND EQUIPMENT / FACILITIES AS MENTIONED IN TECHNICAL BID (IS / SHALL BE MADE) AVAILABLE FOR THIS ASSIGNMENT".
4. ACCEPTANCE OF THE TERMS AND CONDITIONS (ANNEXURE-4)

Date..... Signature.....
Place..... Name.....
Seal of Organisation..... Designation.....



TWENTY RUPEES STAMP PAPER

BOND

KNOW ALL MEN BY THESE PRESENTS THAT we the
(name of the organization
 as in Registration Certificates) an association registered under the Societies Registration Act, 1860
 having been registered by the office of

 (Name and full address of Registering Authority), vide Registration Number
dated
office at
in the state
 of.....hereinafter called the
 obligor/obligors) are held and firmly bound to the President of India (hereinafter called the
 Government) in the sum of Rs.....(in
 words).....
 well and truly to be paid to the President on demand and with demur, for which payment we bind
 ourselves and our successors and assigns by these presents.

2. SIGNED this..... day ofin the year Two thousand and

3. WHEREAS the obligors has sent a request proposal to Government through the Union
 Ministry of Tribal Affairs for grant of Rs..... vide this
 letter number.....dated.....
 The obligors has agreed to execute this bond in advance in favour of Union Ministry of Tribal
 Affairs, Government of India for entire amount of Rs..... as requested
 in the proposal sent to the Government. The obligor is willing to accept the proposed amount or
 any other amount approved/sanctioned by the Government. The obligor is willingly executing this
 bond of proposed amount with the stipulation that obligor will be bond upto this amount or by the
 actual amount approved/sanctioned by the Government, whichever is less. The obligor is also
 willing to accept all terms and conditions mentioned in the "letter of Sanction" to be issued by the
 Government.

4. Now the condition of the above written obligation is such that if the obligors duly fulfil and
 comply with the conditions mentioned in the letter of sanction, then above written bond or
 obligation shall be void and of no effect. But otherwise it shall remain in full force and virtue. If a
 part of the grant is left unspent after the expiry of the period within which it is required to be spent
 the obligors agree to refund the unspent balance along with the interest at the rate of 15% (fifteen
 percent) per annum unless it is agreed by the sanctioning authority to be carried over to the next
 financial year. The amount of grant shall be refunded alongwith interest earn thereon.

5. The Society/Trust agrees and undertakes to surrender/pay to Government the monetary
 value of all such pecuniary or other benefits which it may receive or derive/have received or derived
 through/upon unauthorised use (such as letting out premises adequate or less than adequate
 consideration or use of the premises for any purpose other than that for which the grant was
 intended) of the property/building or other assets created/acquired/considered largely from out of
 Government grant. The decision of the Secretary to the Government of India in the Ministry of

Tribal Affairs or the administrative Head of the Department concerned shall be final and binding on the Society/Trust, in respect of all matter relating to the monetary value mentioned above to be surrendered/paid to the Government.

6. The number of the executive committee of the grantee will
- abide by the conditions of the grants-in-aid by the target dates, specified in the letter of sanction and
 - not divert the grants or entrust execution of the scheme or work concerned to other institution(s) or organization(s); and
 - abide by any other conditions specified in the agreement governing the grants-in-aid.

In the events of guarantee failing to comply with the conditions or committing breach of the conditions of the bonds, the signatories to the bonds shall be jointly and severally liable to refund to the President of India, the whole or a part amount of the grant with interest of 15% per annum thereon. The stamp duty for this bond shall be borne by the government.

7. AND THESE PRESENTS ALSO WITNESS THAT

- The decision of the Secretary to the Government of India in the Ministry of Tribal Affairs on the question whether there has been breach or violation of any of the terms and conditions mentioned in the sanction letter shall be final and binding on the obligors; and
- The Government shall bear the stamp payable on these presents.

In witness whereof these presents have been execute as under on behalf of the obligors and day herein above written in pursuance of the Resolution No.....dated..... passed of the governing body of the obligors, a copy whereof is annexed hereto as Annexure B.

Signed for an on behalf of
Signature of the grantee

(Name of the Obligor Association, as registered)

Full Mailing Address.....

Telephone Number/Mobile No.....

E-mail address (if available).....

Fax No.....

(in the presence of) Witness name and address

i)

ii)

Accepted for and on behalf of the President of India
Date:

Designation.....

.....
(Name and address)

Appendix 1

S. No.	Name of the States / UTs	No. of Ashram Schools		
		No. of Ashram Schools construction supported by Ministry of Tribal Affairs under the scheme of Establishment of Ashram Schools in TSP Areas	No of Ashram Schools in LWE area supported by MTA during 2009-10 under Additional Central Assistance" of Rs. 500.00 crore received in this Ministry for naxal-affected districts.	No. of Ashram Schools construction supported by State Govt.
1	2	3	4	5
1	Andaman & Nicobar Islands	State no covered under the scheme	0	0
2	Andhra Pradesh	138	42	342
3	Arunachal Pradesh	State no covered under the scheme	0	0
4	Assam	3	0	0
5	Bihar	0	0	0
6	Chhattisgarh	134	23	351
7	Goa	1	0	0
8	Gujarat	164	0	0
9	Himachal Pradesh	0	0	0
10	Jammu & Kashmir	0	0	0
11	Jharkhand	2	9	0
12	Karnataka	28	0	5
13	Kerala	11	0	0
14	Madhya Pradesh	404	1	256
15	Maharashtra	95	0	515
16	Manipur	0	0	5
17	Meghalaya	State not covered under the scheme	0	0
18	Mizoram	State not covered under the scheme	0	0
19	Nagaland	State not covered under the scheme	0	0
20	Odisha	97	0	255
21	Rajasthan	9	0	0
22	Sikkim	1	0	0
23	Tamil Nadu	0	0	0
24	Tripura	24	0	29
25	Uttar Pradesh	7	0	0
26	Uttarakhand	12	0	4
27	West Bengal	0	0	0
28	Daman & Diu	0	0	0
29	Dadra & Nagar Haveli	State not covered under the scheme	0	0
	Total	1130	75	1762

Handwritten signature/initials

Tribal Research Institutes (TRIs)

1. Assam Institute of Research for Tribals & SCs, Guwahati, **Assam**
2. Tribal Cultural Research & Training Institute, Hyderabad, **Andhra Pradesh**
3. Tribal Research & Training Institute, Raipur, **Chhattisgarh**
4. Tribal Research & Training Institute, Ahmedabad, **Gujarat**
5. Institute of Tribal Studies, Shimla, **Himachal Pradesh**
6. Tribal Welfare Research Institute, Ranchi, **Jharkhand**
7. Tribal Research Institute, Mysore, **Karnataka**
8. Kerala Institute for Research Training & Development Studies for SC / ST, Kozhikode, **Kerala**
9. Tribal Research & Development Institute, Bhopal, **Madhya Pradesh**
10. Tribal Research & Training Institute, Pune, **Maharashtra**
11. Tribal Research & Training Institute, Imphal, **Manipur**
12. SC/ST Research & Training Institute, Bhubaneswar, **Odisha**
13. Tribal Research & Training Institute, Udaipur, **Rajasthan**
14. Tribal Research Institute, Tadong, **Sikkim**
15. Tribal Research Centre, Udagamandalam, **Tamil Nadu**
16. Telangana Cultural Research & Training Institute, Hyderabad, **Telangana**
17. Tribal Research & Cultural Institute, Agartala, **Tripura**
18. SC/ST Research & Training Institute, Lucknow, **Uttar Pradesh**
19. Cultural Research Institute, Kolkata, **West Bengal**

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Appendix 3

SCHEME OF INSTITUTIONAL SUPPORT FOR DEVELOPMENT AND MARKETING OF TRIBAL PRODUCTS / PRODUCE.

Sl. No.	State	State Department	STDDCs / STFDCs
1	Andhra Pradesh		
2	Assam		The Managing Director, Assam Plains Tribes Development Corporation Ltd. Ganeshguri Chariali, Dispur, Guwahati (Assam).
3	Arunachal Pradesh		
4	Bihar		
5	Chhattisgarh	The Additional Chief Secretary, SC&ST Development Department, Govt. of Chhattisgarh, Mahanadi Bhawan, Mantralaya, Naya Raipur, (Chhattisgarh)	The Managing Director, Chhattisgarh State Minor Forest Produce (Trading & Development) Cooperative Federation Ltd., A-25, VIP Estate, Khamhardih, Shankar Nagar, Raipur -492007 (Chhattisgarh). 0771 -2283262/ 2283267/ 2283593, FAX-2283594, cgmfpfed@sancharnet.in
6	Gujarat		
7	Himachal Pradesh		M/s. Lahoul Hops & Chikori Co-Operative Marketing cum Processing Society Ltd. Distt. Lahoul-Spiti, Himachal Pradesh. The Managing Director, M/s. Kinnaur District Co-Operative, M&C Federation (KINFED) Ltd., Tapri P.O. Tapari, Tehsil, Nichar District, Kinnaur-172104, Himachal Pradesh.
8	Jammu & Kashmir	Mr. Chaggar Singh Deputy Director (P&S), Tribal Affairs Department, Government of Jammu & Kashmir, Civil Secretariat, Srinagar, (J&K) Tel:-0194-2506450, FAX:-0194-2506429 tribalaffairsjk@gmail.com	
9	Karnataka		

10	Kerala	The Principal Secretary, SC/ST Development (PM) Department, Government of Kerala, Thiruvananthapuram, Kerala Fax- 0471-2518232 / 2518226 Mr. Rajesh Kr.US(STDD)-9400430740	The Managing Director, The Kerala State Federation of Scheduled Castes and Scheduled Tribes Development Cooperatives Ltd., No.4351, Peroorkada-P.O., Thiruvananthapuram- 695005 (Kerala), Tel.Nos. 0471-2433850 / 2438932 E.mail:- scsfed@gmail.com
11	Madhya Pradesh		
12	Maharashtra		
13	Manipur		
14	Meghalaya	The Secretary, Govt. of Meghalaya, Cooperation Department, Government of Meghalaya, Shillong, (Meghalaya)	The Managing Director, The Meghalaya State Cooperative Marketing and Consumers' Federation Ltd. (MECOFED), Lumdiengiri, Shillong-793002 (Meghalaya) Tel. 2241048 / 2241884
15	Mizoram	The Secretary, Social Welfare Department, Government of Mizoram, Secretariat, Annexe-II, Treasury Square, Aizawl-796001(Mizoram)	The Managing Director, (F.Lalthianghlina) Mizoram State Agriculture/ Horticulture, Forestry & Marketing Cooperative Federation Limited (MAHFED), RCS Building (2 nd Floor), Babutlang, Aizawl-796001 (Mizoram) 0389-2300454 / 2311085 Email:- mahfed@yahoo.com
16	Odisha		
17	Rajasthan		The Managing Director, Rajasthan Tribal Area Development Cooperative Federation Limited," Janjati Vikas Bhawan", Pratapnagar, Udaipur- 313001, (Rajasthan)
18	Tripura	The Secretary, Directorate Welfare for Scheduled Tribes, Govt. of Tripura, Agartala, Tripura.	The Managing Director, The State Co-operative Marketing Federation of Tripura Ltd. TRIPURA-MARKFED H.O. Badharghat Agartala, Post Office- Siddhi Ashram, West Tripura-799003, Tel. No. 0381-2375017 Fax No. 0381-2374872

19	West Bengal	<p>The Principal Secretary, Government of West Bengal, Backward Classes Welfare Department, Administrative Building, 4th Floor, DJ-4, Sector-II, Salt Lake City, Kolkata-700091 (West Bengal)</p>	<p><i>The Managing Director, West Bengal Tribal Development Co-operative Corporation Limited (WBTDCCLtd.), (1st & 2nd Floor), Sidhu Kanu Bhavan', KB-18, Sector-III, Bidhan Nagar.</i></p> <p>Kolkata-700106 (West Bengal) Tel. Ph. 033-23351918, 23351832 Fax No. 033-2335-1935 Email:- wbtdec@gmail.com</p>
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Appendix 4

LIST OF ADDRESSES AND TELEPHONE NUMBERS (MSP TO MFP SCHEME)

Sl. No.	STATE IMPLEMENTING AGENCY	STATE NODAL DEPARTMENT
1	ANDHRA PRADESH	ANDHRA PRADESH
	The Managing Director, Girijan Cooperative Corporation (GCC), East Point Colony, Opp. Vidu Park Vizag – 530 017 (Andhra Pradesh) Tel:- 0891-2796164, 2822123, 2822111 M.D Shri Ravi Prakash Mob: 09490517777 Fax:- 0891-2796345/23395799 e-mail: apgirijan1956@gmail.com	The Principal Secretary Tribal Welfare Department, A.P. Secretariat, Ground Floor, D-Block, Hyderabad-500022 (Andhra Pradesh) Tel: 040-23452023 Fax: 040-23450611 e-mail: prlseey_tw@ap.gov.in
2	ODISHA	ODISHA
	Shri Susant Nanda, IFS The Managing Director, Tribal Development Cooperative Corp. of Orissa Ltd., (TDCOOL), TDCOOL Building, Rupali Square, Unit-IX, Shaheed Nagar, Bhubneshwar – 751022 (Orissa) Tel:- 0674-2542475/ 0674-2542530/ 2542617 (Off.) Mob: 09437072475 / 09437060507 Fax: 0674-2544828 E-mail: md@tdccorissa.org / www.tdcorissa.org	The Commissioner-cum-Secretary ST & SC Development Department, Odisha Secretariat, Bhubaneswar-751001 (Odisha) Tel: 0674-2536672, 2322757 Fax: 0674-2393249, 2396806 E-mail: stscdev@rediffmail.com
3	CHHATTISGARH	CHHATTISGARH
	The Managing Director, Chhattisgarh Minor Forest Produce (Trading & Development) Cooperative Federation Ltd. (CSMFPFED) A-25 VIP Estate, Khamhardih, Shankar Nagar Raipur-492007 {Chhattishgarh} M.D. 9425502280 Tel: 0771-4065100 /4065104 (O) Fax: 0771 2283594 e-mail: mfpted.cge.nic.in We site: www.Cgmfpd.org	The Secretary Adimjati & Scheduled Tribal Development Division, Government of Chhattisgarh Mantralya, Mahanadhi Bhawan New Raipur- 492 001 {Chhattishgarh} Tel: 0771 – 2510062 Fax : 0771 – 2221255 -2221202 Acs. Fax- 2221447
4	GUJARAT	GUJARAT
	The Managing Director, Gujarat State Forest Development Corporation, (GSFDC), Vanganga, 78, Alkapuri,	The Principal Secretary Tribal Development Department, (Government of Gujarat),

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	<p>Vadodara -390007 (Gujarat) Tel: 0265-2336955, 2355291 -92-93-94 Fax: 0265-2355292-94 Mob: 9978406160 email:- mdgsfdc@gmail.com, gsfdc@gmail.com</p>	<p>Birsa Munda Bhavan, Sector 10-A Gandhi Nagar-382010 (Gujarat) Tel:- 079-23252080-81/ 26862687 Fax: 23252081 PA to Secy. Sh. Solanki – 09909158881 manoj.1859@yahoo.com</p>
5	MADHYA PRADESH	MADHYA PRADESH
	<p>Madhya Pradesh Laghu Vanupaj Vyapar Avem Vikas Sahkari Sangh Ltd. (MPMFED), 74, Bungalow, Indra Nikunj Khel Palisar, Bhopal MP</p> <p>Tel: 0755 – 2674202, 2674349 Mob: 9425448366 Fax: 0755- 2552628, 2552828, 2674307 Email: mdmfpfed@sanchamet.in/ jnbachandani@gmail.com</p>	<p>Tribal Welfare Department Ballabh Bhawan State Secretariat Govt. of Madhya Pradesh Bhopal-462 004 MP</p> <p>Tel:- 0755-2551970 Fax:-0755-2767442/ 2570638</p>
6	MAHARASHTRA	MAHARASHTRA
	<p>The Managing Director Maharashtra State Cooperative Tribal Development Corporation Ltd. (MSCTDC), Adivasi Vikas Bhawan 2nd Floor, Ram Ganas Gadkari Chowk, Nashik, Maharashtra-422002</p> <p>Tel: 0253-2576860/ 2572916 Mob: 9823069322 Fax :0253-2571782, 2571560 Email- msctdcsk@gmail.com/mscdensk@gmail.com Mr. Bharti-09422946395</p>	<p>The Principal Secretary- Tribal Development Department, Govt. of Maharashtra, Mantralaya (Extension Building) Madam Kama Marg, Hutatma Rajaguru Chowk, Mumbai-400 032 (Maharashtra)</p> <p>Tel: 022-22026742, 22852643 Fax: 022-22048790 tdcamp@gmail.com</p>
7	RAJASTHAN	RAJASTHAN
	<p>The Managing Director, Rajasthan Tribal Areas Dev. Coop. Federation Ltd. Janjati Vikas Bhawan, Pratap Nagar, Udaipur-313001 Rajasthan,</p> <p>Tel: 0294-2412599 2491740 Fax: 2411417,2420237 Email- rtadcf@rediffmail.com Mr. Liqueat Husain 2491740/09414471125</p>	<p>The Principal Secretary Tribal Area Development Department Govt. of Rajasthan Jaipur -302001 Rajasthan</p> <p>Tel: 0141-2227142./2227750 Mob: 9414066612 Fax: 0141- 5111103,</p>
8	JHARKHAND	JHARKHAND

<p>The Managing Director, Jharkhand State Minor Forest Produce Co-operative Development and Marketing Federation Limited, (JHAMFCOFED) 3rd floor, Jharkhand State Agri Marketing Building, Itki Road, Hehal, Ranchi – 834 008 {Jharkhand}</p> <p>Tel: 0651-2551199 (o) 651-2510307 M.D.Mob: 9431398450 Email- md.jhamfcofed@gmail.com Dealing Hand: Ritesh Panna-09835722516</p> <p>The Managing Director, Jharkhand State Cooperative Lac Marketing & Procurement Federation Ltd. (JHASCOLAMPF), Purulia Road, Ranchi-834001 {Jharkhand}</p> <p>Tel: 0651-2532485 / 2532997 (O) 2532997 Fax: 0651-2532485 Email: md.jascolampf@gmail.com Praveen 08294016666</p>	<p>The Principal Secretary Welfare Department Government of Jharkhand Secretariat, Project Building Dhurwa, Ranchi-834004, {Jharkhand}</p> <p>Tel: 0651-2400215 0651-2400257 Email- secretary.welfare@gmail.com Dealing Hand- Dilip -09431356806</p> <p>Mr. Brijesh Kumar Mobile No. 9934302655</p>
<p>9</p>	<p>TELENGANA</p>
<p>Benhur Mahesh Dutt Ekka, IAS V.C & Managing Director, GCC, Telengana, DSS Bhawan, Masab Tank, Hyderabad-500028 {Telengana}</p> <p>Mobile - 07702344423 Phone -040-23317126 Fax - 040-23317132, 23395779 R.M Sitaram -09490796063</p>	<p>The Secretary, Tribal Welfare Department, D-Block, Ground floor, Room No-146-A, Telangana Secretariat, Hyderabad-500 022 {Telengana}</p> <p>Tel: 040-23459942 Fax: 23459943 Secretary.tw.ts@gmail.com</p>

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